



HALL COUNTY AIRPORT AUTHORITY | MINUTES
Regular Meeting | June 9, 2016

The Regular Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Administration Conference Room located at 3855 Sky Park Road, Grand Island, Nebraska 68801 on June 9, 2016. Pursuant to proper legal notice, Board Chair Werner called the meeting to order at 8:00 a.m., and announced location of the Nebraska Open Meeting Act for public viewing.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Lynne Werner, Vice-Chair Brian Quandt, Secretary/Treasurer Ken Caldwell, Joe Cook and Michelle Setlik.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: None.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, HR/Accounting Manager Annette Schimmer, Operations Manager Doug Brown, Assistant Operations Manager Steve Magnuson and Administrative Assistant Debra Potratz.

LEGAL COUNSEL PRESENT: Airport Authority Attorney Ron Depue.

OTHERS PRESENT: Zach Thompson from Trego/Dugan Aviation of Grand Island, Paul Grieger from D.A. Davidson & Associates, Scott Griepenstroh from Alfred Benesch & Company, and Paul Strege from Mead & Hunt.

The Pledge of Allegiance was said in unison.

REVIEW OF AGENDA. Executive Director Olson requested to move item number 15 – Resolution 16-32 to after item number 8– Activity Reports.

PUBLIC REQUEST TO SPEAK ON AGENDA: None.

REVIEW AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

- Minutes from the Regular Meeting May 11, 2016.
- Resolution 16-24: Claims 3162-3166

Motion by Caldwell second by Cook to approve the Consent Agenda. Upon roll call, motion was approved with a 5 Yes to 0 No vote.

CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-25: 2016 BOND ISSUANCE.

Paul Grieger provided a brief overview and stated this resolution would authorized up to \$7.9 million in bonds to pay off the bond anticipation notes that are due August 15th. The final maturity is set at 25 years and the cost of capital will be no greater than 4.75%. Broad parameters were set so they expect the bond amount, final maturity and capital cost to be lower.

Motion by Setlik, second by Quandt authorizing the issuance of the Authority's 2016 Bonds as provided in the attached bond resolution, which authorizes the Chair and/or Secretary of the Authority to determine the final terms of the 2016 Bonds as follows:

Project	Bond Category	Budgeted Construction Cost	Budgeted Engineer Cost	Total Cost
Airline Passenger Terminal – Construction	AMT	3,425,012.00	0.00	3,425,012.00
Airline Passenger Terminal – Construction Administration	AMT	0.00	68,414.94	68,414.94
Airline Passenger Terminal – Ineligible Federal Costs	AMT	371,326.46	0.00	371,326.46

General Aviation (GA) Terminal Building – Construction Administration/Construction	AMT	1,317,467.31	38,801.00	1,356,268.31
Parking Lot Expansion Phase II	G.O.	1,853,974.93	585,714.00	2,439,688.93
	Totals:	6,595,811.56	692,929.94	7,660,710.64

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Upon roll call, motion was approved with a 5 Yes to 0 No vote.

FINANCIAL REPORTS | MAY 2016

Report presented by HR/Accounting Manager Annette Schimmer.

- Operating Income and Operating Expenses.
 - Operating Income is at 73.61% | \$122,316.53 | YTD \$925,732.65
 - Operating Expenses is at 59.28% | \$148,936.52 | YTD \$967,617.95
 - Total Operating Income/Loss is at 11.18% | (\$26,619.99) | YTD (\$41,885.30)
 - Total Net Income/Loss is at 45.64% | \$311,249.32 | YTD (\$2,691,924.07)
- Past Dues Report: (Aging over 30 days) \$2,404.92 as of today.

Accounting Manager distributed an updated 2015 BANS/2016 Bond Budget.

Accounting Manager and Executive Director have met with the Board committees to review budget.

ACTIVITY REPORTS | MAY 2016

GRI Air Traffic Operations Report by Executive Director Mike Olson.

Central Nebraska Regional Airport

Itinerant Operations	May 2015	May 2016	% Change
Air Carrier	38	45	18
Air Taxi	261	312	20
Civil Aviation	557	482	-13
Military	141	107	-24
Total OPS	997	946	-5
Local Operations			
Civil	286	240	-16
Military	72	54	-25
Total LCL	358	294	-18
TOTAL TRF	1355	1240	-8

Starting in mid-July American will use Express Jet instead of Envoy.

	2016 May	2016 Load Factor %	2015 May	73 +/- %
Allegiant	3,202	88%	2,681	19%
American	2,273	75%	2,448	-7%
Charters	392		86	356%
Mo. Emp	5,867		5,215	13%
Yr to Date	29,752		26,079	14%

Operations Report by Operations Manager Doug Brown:

- Provided Security and Aircraft Rescue and Fire Fighting (ARFF)/Direct Ramp Observation (DRO) for Allegiant flights, and provided ARFF for American Airline daily flights and Charters.
- Due to the location of the secure waiting area exit, it is mandated by TSA that staff be stationed at the exit door when passengers are in the secure holding area. This includes all regular and/or

80 delayed flights. This set up has put a time demand on maintenance staff (averaging 150-200 hours
81 a month) and has become an added expense for the Authority.

- 82 • Conducted monthly ARFF drills and weekly training held on Part 139 Training, Safety, and
83 Transportation Security Administration procedures.
- 84 • Coordinating with sub-contractors with repairs and adjusting equipment in passenger terminal. One
85 full-time employee Assistant Operations Manager Steve Magnuson is now in charge of building
86 maintenance for Bldg 100 (New Passenger Terminal).
- 87 • The Transportation Security Administration gave the Authority a letter of instruction to resolve
88 security issues in the new passenger terminal. The security issues were resolved yesterday.
- 89 • An Emergency Disaster drill was held on May 14, 2016.
- 90 • The City of Grand Island is installing a new 8" water line in the Industrial Park and should take around
91 three months to complete.
- 92 • Updated FAA Part 139 Airport Certification Manual (ACM). FAA inspections are scheduled for July
93 28th-30th, with the insurance inspection to be conducted the first week in August.
- 94 • Updated Airport Security Plan (ASP) and waiting return from Federal Security Director.
- 95 • Performed monthly preventative maintenance on equipment.
- 96 • Conducted numerous tours.
- 97 • Numerous other daily projects and repairs completed and scheduled.

98
99 Building Report by Assistant Operations Manager Steve Magnuson:

- 100 • On June 2nd the geothermal well field piping was ruptured by an excavator operated by K2
101 Geothermal. K2 was lowering a circuit in the well field because it was installed too high for the finish
102 work. The damage was not reported, but was discovered at 06:15 June 3rd. The glycol system had
103 to be totally shut down as all of the multi-stacks and pumps were in alarm mode.
104 Replenishment of glycol solution was commenced and the system was put back on line at about
105 15:30 on Friday. Topping off of the piping system is still underway and so far over 500 gallons of
106 25% glycol solution have been used. K2 has admitted fault and says that they will pay for time and
107 material to replenish the system. Roughly \$2,600 in glycol and 14 hours of labor. Staff will monitor
108 pumps for any damage.
- 109 • Commissioning of the HVAC system is to take place on June 14th. This certifies the entire system is
110 operating as designed.
- 111 • Faulty security door latch was replaced on Tuesday, June 8th by myself.
- 112 • Transportation Security Inspector John Kunz inspected security doors yesterday and all were found
113 to be in order and were approved.
- 114 • A small crack in the terrazzo floor was discovered by Gate 1 and a crack in a Bradley sink. Both
115 issues have been reported to Mead and Hunt and Hausmann Construction.
- 116 • Several roof leaks have been discovered and most have been repaired. Duff roofing has been very
117 responsive to the problems. Inspections will continue.
- 118 • Flight information system was installed by HR/Accounting Manager. There are some screen display
119 issues which are being addressed.
- 120 • The ATM for the terminal will be installed in the near future.

121 Construction & Planning Report: Mead & Hunt representative Paul Strege stated the security issues for the
122 passenger terminal were completed last week. The HVAC units will be commissioned next week. Roof
123 repairs are ongoing. Mead & Hunt provided K2 with specific elevations for well tops and K2 said they lowered
124 circuit lines but never did.

125
126 For the parking lot project, the passenger terminal entrance loop road should be completed next week and
127 three more lanes poured in lot to the east.

128
129 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-32: AWARD OF PROFESSIONAL**
130 **SERVICES AGREEMENT FOR ON-CALL AIRPORT ARCHITECT/ENGINEERING SERVICES FOR**
131 **FEDERAL PROJECTS TO ALFRED BENESCH & COMPANY.**
132

133 *Motion by Quandt, second by Cook to award the Professional Services Agreement for On-Call Airport*
134 *Architect/Engineering Services for Federal Projects to Alfred Benesch & Company from Grand Island, NE.*
135 *On May 11, 2016, The Board approved Resolution 16-19 authorizing the Executive Director to enter into*
136 *negotiations for a professional service agreement with Alfred Benesch & Company. On May 27, 2016, the*
137 *Executive Director met with Benesch and reviewed compensation and overhead rates. All rates were within*
138 *industry standards. Upon roll call, motion was approved with a 5 Yes to 0 No vote.*
139

140 Executive Director stated the Authority followed the strict guidelines that FAA sets for selecting an
141 Architect/Engineer. Executive Director Olson met with management Benesch and rates were below industry
142 average.

143
144 Andrew Beil, P.E. will be the project engineer to design projects and assist with obtaining FAA funding. Mr.
145 Beil has tremendous knowledge and experience with airports.

146
147 Scott Griepenstroh "Grip" is the Senior Technologist/Construction Representative for Benesch. Mr.
148 Griepenstroh has vast construction experience and will be our onsite representative for all projects. He will
149 be involved in design and review of specifications, construction safety, phasing plans, and project
150 management construction observation. As part of his commitment to a successful project he will be available
151 to reach at any time. He is very accountable and plans to meet with contractors to establish high expectations
152 for the project. He will ensure there is open communication between owner and contractor and will
153 immediately address any construction project pitfalls to keep project on schedule. Benesch looks forward to
154 working with the Hall County Airport Authority.

155
156 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-26: TASK ORDER (DATED APRIL 13,**
157 **2016) TO THE PROFESSIONAL SERVICES AGREEMENT FOR AIR SERVICE CONSULTING**
158 **SERVICES OF CONSULTANT (EFFECTIVE APRIL 8, 2009) WITH MEAD & HUNT, INC.**
159

160 Executive Director Olson apologized for not getting this on last month's agenda. Ron McNeill from Mead &
161 Hunt has drafted a presentation to present at the JumpStart Conference next week in Denver, CO. Olson
162 suggested a Board member to attend the JumpStart Conference next year to see what all goes on.

163
164 *Motion by Quandt, second by Caldwell authorizing the Executive Director to execute Task Order (dated April*
165 *13, 2016) to the Professional Services Agreement for Air Service Consulting Services of Consultant (effective*
166 *April 8, 2009) with Mead & Hunt Incorporated. Scope of Services: Mead & Hunt will assist with meetings,*
167 *prepare custom presentations for each airline meeting, and will tentatively attend all of the airline meetings*
168 *at the JumpStart Conference in Denver, CO on June 13-15, 2016. Mead & Hunt will be compensated \$5,550*
169 *in a lump sum basis for the presentation preparation and attendance at meetings, and will invoice related*
170 *expenses at an estimated cost of \$325. Upon roll call, motion was approved with a 5 Yes, 0 No.*
171

172 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-27: LEASE EXTENSION AGREEMENT**
173 **WITH SHRIRLEY LAMB DBA J&S SALES FOR BUILDING 854.**
174

175 *Motion by Setlik, second by Caldwell awarding authorizing the Executive Director to execute Extension of*
176 *Lease Agreement with Shirley Lamb DBA J&S Sales, for Building 854, located at 1850 Citation Way, Grand*
177 *Island, Nebraska. Lease extension is for one (1) year commencing July 1, 2016 and terminating June 30,*
178 *2017. Rent is \$405.18/month, plus \$47.21/month for insurance. Upon roll call, motion was approved with*
179 *a 5 Yes to 0 No vote.*
180

181 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-28: LEASE EXTENSION AGREEMENT**
182 **WITH CMG ENTERPRISES, LLC FOR BUNKERS 306 AND 308.**
183

184 *Motion by Cook, second by Setlik authorizing the Executive Director to execute Extension of Lease*
185 *Agreement with CMG Enterprises LLC, for Bunkers 306 & 308, located at 2563 Ammunition Way, Grand*
186 *Island, Nebraska. Lease extension is for one (1) year commencing July 1, 2016 and terminating June 30,*
187 *2017. Rent is \$100/month. Upon roll call, motion was approved with a 5 Yes to 0 No vote.*
188

189 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-29: COMPLETE SPORTS COVERAGE**
190 **CONTRACT FOR 2016-2017 WITH GRAND ISLAND FAMILY RADIO.**

191
192 *Motion by Caldwell, second by Setlik authorizing the Executive Director to accept the Complete Sports*
193 *Coverage Contract for 2016-17 with Grand Island Family Radio. Commercial time will be included on Husker*
194 *Sports Coverage – Football, Basketball, Volleyball, Baseball, and Sports Nightly; Pro Sports Coverage –*
195 *Chiefs Football and Danger Football; and Local Sports Coverage – High School Sports. The Authority will*
196 *receive an additional 200 free thirty-second commercials to be used at their discretion. Contract term is June*
197 *2016 through May 2017. Fee is \$683.00/month for a total cost of \$8,196.00. Upon roll call, motion was*
198 *approved with a 5 Yes to 0 No vote.*
199

200 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-30: MARKETING CAMPAIGN**
201 **AGREEMENT FOR 2016-2017 WITH NRG MEDIA LLC.**
202

203 *Motion by Setlik, second by Cook authorizing the Executive Director to accept the Marketing Campaign*
204 *Agreement with NRG Media, LLC. 107.7 The Island will play forty (40) thirty-second commercials monthly*
205 *from 6 am to 7 pm; a full-page ad placed in the 2016-17 Sports Guide; the Nebraska State Fair Daily Updates;*
206 *two (2) fifteen second commercials; and High School Sports. Fee for 107.7 The Island is \$416/month for a*
207 *cost of \$4,992/year. Y102 Nebraska’s Hot Country will play thirty (30) thirty-second commercials monthly*
208 *from 6 am to 7 pm; Nebraska State Fair Daily Live Updates; Husker Harvest Day Daily Update. Fee for Y102*
209 *Nebraska’s Hot Country is \$416/month for a cost of \$4,992/year. Agreement term is June 2016 through May*
210 *2017. Total cost of both markets is \$9,984.00. Upon roll call, motion was approved with a 5 Yes to 0 No vote.*
211

212 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-31: ABC-FOX BRAND BUILDER**
213 **AGREEMENT FOR 2016-2017 WITH KHGI-KWNB TV.**
214

215 *Motion by Cook, second by Quandt authorizing the Executive Director to accept the ABC-FOX Brand Builder*
216 *Agreement with KHGI-KWNB TV. Agreement includes: KHGI-NTV will run 30 commercials per month and*
217 *KFXL-FOX will run 25 commercials per month for a total of 55 guaranteed announcements per month; Free*
218 *additional commercials when available; Programming upgrades when available; Free production of two (2)*
219 *television commercials; 10,000 page views a month for CNRA web tile ad on www.nebraska.tv; Commercial*
220 *can be viewed on NTV video player on Nebraska.tv NTVFMI; and Quarterly 3-4 minute live appearance on*
221 *NTV’s Good Life. Agreement term is July 2016 through June 2017. Fee is \$1,535/month for a total cost of*
222 *\$18,420/year. Upon roll call, motion was approved with a 5 Yes to 0 No vote.*
223

224 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-33: MEMORANDUM OF**
225 **UNDERSTANDING (DATED MAY 31, 2016) BETWEEN THE CITY OF KEARNEY (KEARNEY REGIONAL**
226 **AIRPORT) AND THE HALL COUNTY AIRPORT AUTHORITY (CENTRAL NEBRASKA REGIONAL**
227 **AIRPORT) TO PROVIDE MUTUAL AID AND ASSISTANCE FOR AIRPORT OPERATION SERVICES.**
228

229 *Motion by Quandt, second by Setlik authorizing the Executive Director to execute the Memorandum of*
230 *Understanding (dated May 31, 2016) between the City of Kearney (Kearney Regional Airport) and the Hall*
231 *County Airport Authority (Central Nebraska Regional Airport) to Provide Mutual Aid and Assistance for Airport*
232 *Operation Services. Request for Assistance can be initiation by the Executive Director or Manager of the*
233 *Requesting Airport. The Requesting Airport shall pay the Lending Airport rent at the rate of \$1.00 per day for*
234 *all equipment, machinery or vehicles provided. The Lending Airport may terminate the temporary use of its*
235 *property at any time upon notice to the Requesting Airport. The Requesting Airport shall provide the Lending*
236 *Airport a Certificate of Insurance on the loaned property and list the Lending Airport as additional insured.*
237 *The Requesting Airport will repair any damage to the loaned property. The Lending Airport may determine*
238 *whether they will deliver or have Requesting Airport pick up loaned property. Memorandum of Understanding*
239 *may be terminated at any time by notice from either Party. Upon roll call, motion was approved with a 5 Yes*
240 *to 0 No vote.*
241

242 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-34: TASK ORDER NO. 10 –**
243 **AMENDMENT 03 TO PROFESSIONAL SERVICES AGREEMENT FOR AIRPORT PARKING LOT**
244 **EXPANSION PHASE II FROM MEAD & HUNT, INC.**
245

246 *Motion by Quandt, second by Cook authorizing the Executive Director to execute Task Order No. 10 –*
247 *Amendment No. 03 to Professional Services Agreement for Parking Lot Expansion Phase II from Mead &*
248 *Hunt, Incorporated. Task Order No. 10 - Amendment No. 03 is for Construction Management Fees and Phase*

249 III Resident Engineering Fees from Mead & Hunt for a total of \$19,890.00 and Resident Engineering Fees
250 from Sub Consultant Olsson Associates for \$38,800.00. The total of Task Order No. 10 - Amendment No. -
251 03 is \$58,690.00.

252
253 Original Contract Sum -
254 Task Order No. 10: Preconstruction, Construction Management,
255 Resident Engineering, Post Construction Services. \$258,710.00

256
257 Task Order No. 10-Amendment 1: Design & Construction Administration
258 Services for General Aviation Terminal Aircraft Tie Down. \$ 12,568.00
259 Revised Contract Sum: \$271,278.00

260
261 Task Order No. 10-Amendment 2: Design & Construction Administration
262 For General Aviation Terminal new Entrance Road. \$ 26,233.00
263 Revised Contract Sum: \$297,511.00

264
265 Task Order No. 10-Amendment 3: Construction Management, Resident
266 Engineering for Mead & Hunt, and Resident Engineering for Sub Consultant
267 Olsson Associates for Parking Lot Expansion Phase II. \$ 58,690.00
268 Revised Contract Sum: \$356,201.00

269
270 Upon roll call, motion was approved with a 5 Yes to 0 No vote.

271
272
273 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-35: CHANGE ORDER NO. 03 FOR**
274 **PARKING LOT EXPANSION PHASE II, PROJECT NO. 0826100-121091.05 FROM THE DIAMOND**
275 **ENGINEERING COMPANY.**

276
277 Motion by Setlik second by Quandt authorizing the Executive Director to execute Change Order No. 03 (dated
278 June 3, 2016) for Parking Lot Expansion Phase II Project No. 0826100-121091.05 from Mead & Hunt, Inc.,
279 for The Diamond Engineering Company. Change Order No. 03 adds 83 calendar days to contract time
280 bringing total of 198 Calendar Days. Contract time will be changed: 0 days (15 days included in Change
281 Order No. 01). The date of completion as of Change Order No. 03 is August 19, 2016.

282
283 Reason for Change: Project Phasing was modified significantly due to the project commencing later than
284 planned because of the FAA cable relocation. In addition, to accommodate to the opening of the new
285 Passenger Terminal, several critical elements of the projected were required to be completed prior to
286 opening. It is estimated that inefficiencies due to constructing the project in small pieces added thirty five (35)
287 calendar days to the project. In addition, the Contractor completed temporary work to reopen the existing
288 parking lot during winter months. Work included temporary signage and traffic control, pavement patching,
289 and drainage work. This work accounted for seven (7) days of construction.

290
291 There has been an unusual amount of precipitation in the months of April and May with 5" and 7" falling in
292 each month, respectively, requiring additional time for soils to dry to optimal moisture content, and to
293 complete any work. Forty (40) calendar days were lost in these two months alone due to weather.

294
295 The original Contract sum was: \$1,746,265.95

296
297 Change Order No. 01: General Aviation Aircraft Tie Down Expansion \$ 56,190.00
298 Revised Contract Sum: \$1,802,455.95

299
300 Change Order No. 02: Construction of new 25' wide concrete
301 General Aviation Terminal Entrance Road. \$ 157,314.17
302 Revised Contract Sum: \$1,959,770.12

303
304 Change Order No. 03: Add additional 83 calendar days to contract
305 Time with completion date August 19, 2016. \$ 0.00
306 Revised Contract Sum: \$1,959,770.12

307
308 *Upon roll call, motion was approved with a 5 Yes to 0 No vote.*
309
310 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-36: LICENSE AGREEMENT WITH**
311 **MASSACHUSETTS INSTITUTE OF TECHNOLOGY (MIT) TO USE PORTION OF PROPERTY IN AND**
312 **AROUND BUILDING 90 LOCATED AT 3583 SKY PARD ROAD TO INSTALL A HIGH FREQUENCY**
313 **RECEIVER SYSTEM.**

314
315 *Motion by Quandt, second by Cook authorizing the Executive Director to execute License Agreement with*
316 *Massachusetts Institute of Technology (MIT) to Use Portion of Property in and around Building 90 located at*
317 *3583 Sky Park Road to Install a High Frequency Receiver System. MIT will install eight (8) monopole*
318 *antennas approximately five (5) meters in height with stabilizing guy wires and inside Building 90 install a*
319 *portable half rack of receiver equipment that will hook up to antennas. The Authority will provide electricity*
320 *for equipment. The equipment will be used to conduct testing and research activities. Term shall commence*
321 *June 15, 2016 and terminate September 15, 2016. MIT shall pay \$750.00/month for use of area. Upon roll*
322 *call, motion was approved with a 5 Yes to 0 No vote.*
323

324 Executive Director Olson gave PowerPoints on the following topics: Essential Air Service: GRI currently has
325 service with American Airlines which is subsidized by the U.S. Department of Transportation EAS program.
326 The service provides twice daily service on a 50-seat regional jet to Dallas/Fort Worth, Texas. Air service
327 began in 2011 and has been very successful for American and GRI. The current contract was renewed in
328 May 2015 and goes through June 30, 2017. The annual subsidy rate is approximately \$1.27 million annually.
329 With GRI being less than 210 miles from OMA, it is subject to the US DOT EAS restrictions: 10 enplanements
330 per service day and \$200 per passenger subsidy cap.
331

332 Contract Tower: Contract Tower started in 1982. Fiscal year funding for 2016 is \$154.4 million for 253
333 contract towers. CNRA is 1 of 16 cost share towers in the program that pays a portion of the cost. The
334 formula for determining what our cost share is called a Benefit Cost Analysis (BCA). The last time CNRA
335 had a BCA completed was in 2004 and amount was determined to be 76%. Since we were below the 1.0
336 needed for 100% federal funding, we paid the 24% in funding the GRI tower. In 2012, a bill was passed to
337 lower the maximum percentage rate to 20% for local share. CNRA currently pays 20% of the cost or about
338 \$78,000/yr. The American Association of Airport Executives (AAAE) have been successful in adding
339 language to both the House and Senate bills for FAA Reauthorization to have the FAA to conduct new BCA's.
340 The language calls for more lenient terms for the cost share program. With our bigger commercial air carrier
341 fleet mix, we will exceed the 1.0 BCA needed for 100% federal funding. This process will take 1 year after
342 reauthorization is completed.
343

344 Passenger Demand Analysis: The objective is to develop information on the travel patterns of local airline
345 passengers who reside in the CNRA (GRI) catchment area. The analysis provides an understanding of the
346 GRI/EAR status and formulates strategies for improvement that include: The originating airports used by air
347 travelers; Diversion of airline passenger traffic to competing airports; An estimate of total airline passengers
348 in the catchment area and related destinations; Airlines used by local air travelers; Average airfares by origin
349 and destination airport; Service levels at GRI/EAR and competing airports; and an assessment of the air
350 service status at GRI/EAR. Presentation covered catchment area, true market, airport use, top 25
351 destinations, destinations by originating airport, regional distribution of travel by airport, airlines used,
352 domestic airfares and domestic one-way fares.
353

354 **EXECUTIVE DIRECTOR'S REPORT:**

- 355 a) Legislative Update. Olson will be attending the Contract Tower Workshop in Washington, DC on
356 June 22 & 23, 2016, and has meetings scheduled with the congressional delegates.
357 b) Attended the 88th Annual AAAE Conference & Exposition in Houston, TX May 15-18, 2016.
358 c) Blood Drive May 24 collected 20 pints.
359 d) Car Show on May 25th attracted over 40 exhibitors.
360 e) Ageless Aviation was on-site May 31st and gave rides to World War II Veterans.
361 f) Schedule date for Planning/Scope Session. The first scope session will be to discuss Master Plan
362 for Administration Building and building for the Snow Removal Equipment (SRE). The second
363 meeting will be to review layout and costs. Meetings will follow Board meetings in August and
364 September.

365
366 ANNOUNCEMENTS:
367 a) Next Board Meeting July 13, 2016.
368 b) Budget Presentation to the Hall County Board of Supervisors July 20, 2016 at 1:15 p.m.
369
370 EXECUTIVE SESSION:
371 *Motion by Quandt, second by Cook to go into Executive Session to discuss airline, lease, and personnel*
372 *negotiations. Upon roll call, motion was approved with a 5 Yes to 0 No vote, and Board went into Executive*
373 *Session at 9:59 a.m.*
374
375 *Motion by Caldwell, second by Quandt to come out of Executive Session with no decisions being made and*
376 *reconvene to Regular Session. Upon roll call, motion was approved with a 5 Yes to 0 No vote, and Board*
377 *came out of Executive Session and into Regular Session 10:47a.m.*
378
379 ADJOURNMENT:
380 *Motion by Quandt, second by Cook to adjourn the meeting. Upon roll call, motion was approved with a 5 Yes*
381 *to 0 No vote, and meeting was adjourned at 10:48 a.m.*
382
383 HALL COUNTY AIRPORT AUTHORITY
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387 _____
387 Debra Potratz | Administrative Assistant
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389
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391 _____
391 Lynne Werner | Board Chair
392
393 _____
393 Ken Caldwell | Board Secretary/Treasurer

(SIGNATURES ON FILE)