



HALL COUNTY AIRPORT AUTHORITY | MINUTES  
Planning Meeting | December 13, 2017

Pursuant to due call and notice thereof, a Planning Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Administration Conference Room located at 3855 Sky Park Road, Grand Island, Nebraska 68801 on December 13, 2017. Notice of Meeting was given in the *Grand Island Independent* on December 6, 2017. Board Chair Werner called the meeting to order at 7:01 a.m., and announced location of the Nebraska Open Meeting Act for public viewing.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Lynne Werner, Vice-Chair Brian Quandt, Secretary/Treasurer Ken Caldwell, Joe Cook, and Michelle Setlik.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: None.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Administrative Assistant Debra Potratz, and Human Resources/Accounting Manger Annette Schimmer.

LEGAL COUNSEL ABSENT: Airport Authority Attorney Ron Depue.

OTHERS PRESENT: Andy Beil from Benesch, Brian Degan and Matt Rief from Olsson Associates.

Executive Director Olson gave a description of the Federal Projects and Other Projects listed on the Airport Capital Improvement Plan (dated December 11, 2017).

**FEDERAL PROJECTS**

Short Term Improvements

- 2017/2018 Crack Sealing & Joint Replacement – Five out of the six phases have been completed. Phase 5 is repairing/closure of Runway 1735 from May 1-18, 2018. Contractors have completed all phases within the allotted time.
- 2018 Runway Snow Blower/Snow Broom Combination – This will be a new purchase. Benesch will provide specs.
- 2020 Wildlife/Security Fencing – 28,000-30,000 lineal feet of 8 ft chain link fence with 2 ft underlay and a 3-strand barbwire on top. Fence line will follow inner parameter limits.
- 2021 Runway Snow Plow –replacing a 1982 model.
- 2021 ALP (Airport Layout Plan) Update/ Airport Geographic Information System (AGIS) – AGIS is air photograph/survey of airport which is then entered in the FAA’s GIS System. The FAA uses this data for future airport development. An ALP is a 20-year planning document that Airports are mandated to maintain if they receive Federal funds. The plan looks at existing inventories of facilities and operations and forecasts out for the next 20 years. This planning process gets vetted and approved by the Federal Aviation Administration and incorporated in the Capital Improvement Plan.
- 2022 ARFF Fire Station – The new station will need to accommodate response time and the dimensions of newer fire trucks.

- 56 Intermediate Term Improvements
- 57 2023 ARFF Truck – replacing a 1982 model.
- 58 2024 Airline Terminal Expansion / Jet Bridge
- 59 2025 Runway 1735 Extension – Design.
- 60 2026 Runway 1735 Extension – Construction.

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62 **OTHER PROJECTS**

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64 Short Term Improvements

- 65 2017 Demolish Existing Terminal & GA Terminal Building – Completed.
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- 67 2017 Parking Access Revenue Control System/Construct Exit Lanes – Near completion. Parking policy/rates will be approved at January 2018 meeting. Anticipate operation mid-January 2018.
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- 71 2017 Airport Project Layout Plan (South Ramp Area) – Near completion. Discussed layout options. Plan will be incorporated into the ACIP.
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- 74 2017-2018 Construction of Airport Administration Building – In progress.
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- 76 2018 Pedestrian Crosswalk Improvements.
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- 78 2018 Parking Lot Improvements, Phase 3 (Admin Bldg, Old Passenger Terminal Area, Covered Parking Conduits).
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- 81 2018 Concrete Surface Improvements – (Bldg 112 Apron, Metro Ln).
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- 83 2018 Building 2C Upgrades
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- 85 2019 Construct T-Hangars (8-plex)

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87 The ACIP will be placed on the January 10, 2018 Agenda for consideration and approval.

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89 Meeting was adjourned at 8:12 a.m.

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91 HALL COUNTY AIRPORT AUTHORITY

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Debra Potratz | Administrative Assistant

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Lynne Werner | Board Chair

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Ken Caldwell | Board Secretary/Treasurer

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101 (SIGNATURES ON FILE)