



HALL COUNTY AIRPORT AUTHORITY | MINUTES
Regular Meeting | August 14, 2019

Pursuant to due call and notice thereof, a Regular Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Board Room located at 3579 Sky Park Road, Grand Island, Nebraska 68801 on August 14, 2019. Notice of Meeting was given in the *Grand Island Independent* on August 9, 2019. Board Chair Quandt called the meeting to order at 8:02 a.m. and announced location of the Nebraska Open Meeting Act for public viewing.

REVIEW OF AGENDA.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Brian Quandt, Secretary-Treasurer Michelle Setlik, Joe Cook, Ryan O'Neill.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: Vice-Chair Lynne Werner.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Accounting Manager Debbie Hand, Office Manager Debra Potratz, Operations Manager Doug Brown.

LEGAL COUNSEL PRESENT: Airport Authority Attorney Ron Depue.

PUBLIC COMMENT REQUESTS: Tracy Overstreet Item 10.

The Pledge of Allegiance was said in unison.

REVIEW AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

- Minutes from the Regular Meeting on July 17, 2019, and Special Board Meeting on August 6, 2019.
- RESOLUTION 19-59: Claims 3423-3429.

Motion by O'Neill, second by Cook to approve the Consent Agenda. Upon roll call vote, motion was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.

DISCUSSION AND ACTION AGENDA:

FINANCIAL REPORT by Accounting Manager Debbie Hand.

1st Month of 4th Qtr: 83.33%	Current Amount July	YTD Amount Oct 18 - Sep 19	Yearly Budget Amount	YTD %	Remaining Budget Amount
Operating Income	\$121,551.22	\$1,599,937.15	\$1,661,519.00	96.29%	\$61,581.85
Operating Expenses	\$178,149.30	\$1,801,316.92	\$2,184,664.00	82.45%	\$383,347.08
Total Operating Income/ (Loss)	(\$56,598.08)	(\$201,379.77)	(\$523,145.00)	38.49%	(\$321,765.23)
Tax Levy - Bond	\$13,514.14	\$856,182.17	\$1,176,471.00	72.78%	\$320,288.83
Tax Levy - General	\$2,810.13	\$201,054.25	\$217,322.00	92.51%	\$16,267.75
Tax Levy - General Fund Designated for Air Service Dev.	\$3,182.86	\$180,534.80	\$300,000.00	60.18%	\$119,465.20
Net Income/(Loss)	\$136,660.96	(\$1,691,364.03)	(\$5,950,252.00)	28.43%	(\$4,158,887.97)

ACTIVITY REPORTS:

GRI Air Traffic Operations Report by Executive Director Olson.

GRI	Itinerant Operations				TOTAL OPS	Local Operations		TOTAL LCL	Overall Total TRF
	Air Carrier	Air Taxi	Civil Aviation	Military		Civil	Military		
July 2019	54	287	771	38	1,150	184	36	220	1,370
July 2018	40	267	949	107	1,363	262	44	306	1,669
% Change	35%	7%	-19%	-64%	-16%	-30%	-18%	-28%	-18%

43
44 Enplanement Report by Executive Director Olson. Olson is projecting 70,000 enplanements for this year.

Load Factor	Allegiant	American	Charters	Mo. Emp	Yr to Date
	93%	81%			
Jul 2019	3,457	2,818	262	6,537	42,305
Jul 2018	2,562	2,644	138	5,344	35,879
+/- %	35%	7%	90%	22%	18%

45
46 Operations Report. Operations Manager Brown reported the insurance inspection conducted August 5-6
47 went well and they are ready for the Part 139 FAA inspection to be conducted tonight and tomorrow.
48

49 Construction & Planning Report: Executive Director Olson reported we are still waiting for the AIP 42 Airport
50 Rescue and Fire Fighting (ARFF) Facility Grant. Order is being finalized for the AIP 41 ARFF Vehicle, and
51 punch list items are still being addressed for AIP 40 for Snow Removal Equipment.
52

53 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-60: HANGAR LESAE EXTENSION**
54 **AGREEMENT WITH TREGO-DUGAN AVIATION OF GRAND ISLAND FOR BUILDING 112.**
55

56 *Motion by Cook, second by Setlik to approve and authorize the Executive Director to execute the Hangar*
57 *Lease Extension Agreement with Trego/Dugan Aviation of Grand Island, Inc., for Building 112 located at*
58 *3841 Sky Park Road. Term is extended for three (3) years commencing September 1, 2019 and terminating*
59 *August 31, 2022. Base Rent for year one is \$2,575.75/month plus \$251.23/month for initial insurance*
60 *reimbursement. Base Rent for year two shall be \$2,601.51 and year three shall be \$2,627.53. Upon roll*
61 *call vote, motion was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.*
62

63 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-61: LEASE EXTENSION AGREEMENT**
64 **WITH GREENWALT SANDBLASTING FOR BUILDINGS 315 & 316.**
65

66 *Motion by O'Neill, second by Setlik to approve and authorize the Executive Director to execute the Lease*
67 *Extension Agreement with Greenwalt Sandblasting for Buildings 315 and 316 located at 2570 and 2569*
68 *Ammunition Way. Term of the agreement is extended for three (3) years effective September 1, 2019 and*
69 *terminating August 31, 2022. Rent is \$510.08/month, plus \$39.26/month for insurance. Upon roll call vote,*
70 *motion was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.*
71

72 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-62: HALL COUNTY COMMISSION**
73 **FACILITY USE AGREEMENT FOR USE OF HALL COUNTY AIRPORT AUTHORITY ADMINISTRATION**
74 **BUILDING AS POLLING SITE FOR 2020 ELECITONS.**
75

76 Hall County Commissioner Tracy Overstreet stated currently there is no polling site for Precinct 18. Precinct
77 18 has been voting in Precinct 17's district. This site will allow voters to vote in their own district. A question
78 was brought up whether protesting has been an issue at polling sites. Overstreet stated Nebraska Statute
79 prohibits protesting or picketing within 200 ft. from a polling site.
80

81 *Motion by Setlik, second by Cook to approve and authorize the Executive Director to execute the Hall*
82 *County Election Commission Facility Use Agreement to use the Hall County Airport Authority Administration*
83 *Building located at 3579 Sky Park Road as a polling site for Precinct 18 during the 2020 Primary and*
84 *General Elections. Upon roll call vote, motion was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.*
85

86 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-63: PROPOSAL AND AGREEMENT**
87 **FOR AIR SERVICE CONSULTING SERVICES WITH MEAD & HUNT, INC., TO PREPARE PROPOSAL**
88 **FOR POTENTIAL SEASONAL SERVICE TO A NEW NONSTOP DESTINATION.**
89

90 Executive Director Olson reported Mead & Hunt will give a presentation on air service development at the
91 October 16th Board meeting and at a later that day during a public meeting.
92

93 *Motion by Cook, second by O'Neill to approve and authorize the Executive Director to execute the*
94 *Agreement with Mead & Hunt, Inc., to prepare a Request for Proposal for potential seasonal service to a*
95 *new nonstop destination for a compensation fee of \$11,390. Upon roll call vote, motion was approved with*
96 *4 Yes Votes: Setlik, Quandt, Cook, O'Neill.*
97

98 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-64: RESCIND RESOLUTION 19-30 TO**
99 **ACCEPT FUNDS FROM THE LOCAL EMERGENCY PLANNING COMMITTEE FOR THE MOBILE**
100 **AIRCRAFT RESCUE & FIRE FIGHTING TRAINING UNIT.**
101

102 *Motion by O'Neill, second by Cook approving to Rescind Resolution 19-30 (Adopted April 10, 2019) to*
103 *accept \$4,000 from the Local Emergency Planning Committee for the Mobile ARFF Trainer expenses for*
104 *exercise conducted on May 20, 2019. Upon roll call vote, motion was approved with 4 Yes Votes: Setlik,*
105 *Quandt, Cook, O'Neill.*
106

107 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-65: AGREEMENT WITH THE**
108 **NEBRASKA EMERGENCY MANAGEMENT AGENCY FOR HAZARDOUS MATERIAL EMERGENCY**
109 **PREPAREDNESS SUB GRANT FOR THE MOBILE AIRCRAFT RESCUE & FIREFIGHTING TRAINING**
110 **UNIT.**
111

112 Executive Director Olson reported the expenses for the mobile trainer were over \$8,200. The amount not
113 covered by the grant will be split between the Grand Island Fire Department and then Hall County Airport
114 Authority.
115

116 *Motion by O'Neill, second by Cook to approve and authorize the Executive Director to execute the*
117 *Agreement with the Nebraska Emergency Management Agency (NEMA) to accept the HMEP Sub-Grant*
118 *for \$6,600 for the Mobile ARFF Trainer expenses for exercise conducted on May 20, 2019. Upon roll call*
119 *vote, motion was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.*
120

121 **EXECUTIVE DIRECTOR'S REPORT:**

122 Executive Director Olson reported Senator Fischer staff will be here August 21st to discuss issues and will
123 be given a tour of the campus.

124 **ANNOUNCEMENTS:**

- 125 a) Public Hearing for 2019-2020 Budget -September 11, 2019 at 8 a.m.
 - 126 b) Next Board Meeting - September 11, 2019 8:05 a.m.
 - 127 c) Hero Flight – October 7-9, 2019.
- 128

129 **EXECUTIVE SESSION:**

130 *Motion by Setlik, second by O'Neill to go into Executive Session to discuss airline, lease, personnel, and*
131 *litigation negotiations. Upon roll call vote, motion was approved with 4 Yes Votes: Werner, Setlik, Quandt,*
132 *O'Neill, Board went into Executive Session 8:47 a.m.*
133

134 *Motion by Cook, second O'Neill to come out of Executive Session with no decisions being made and*
135 *reconvene to Regular Session. Upon roll call vote, motion was approved with 4 Yes Votes: Werner, Setlik,*
136 *Quandt, O'Neill, Board came out of Executive Session and into Regular Session at 10:27 a.m.*
137

138 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-66: COLLECTIVE BARGANING**
139 **AGREEMENT BETWEEN HALL COUNTY AIRPORT AUTHORITY AND TEAMSTERS LOCA UNION**
140 **NO. 554.**

141
142 *Motion by Setlik, second by O'Neill to approve and authorize the Executive Director to execute the*
143 *Collective Bargaining Agreement between the Hall County Airport Authority and Teamsters Local Union*
144 *No. 554. Agreement is effective February 15, 2019 through September 30, 2021. Upon roll call vote, motion*
145 *was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.*

146
147 ADJOURNMENT:
148 Meeting was adjourned at 10:29 a.m.

149
150 HALL COUNTY AIRPORT AUTHORITY

151
152
153 _____
154 Debra Potratz | Office Manager

155
156
157 _____
158 Brian Quandt | Board Chair

_____ | Board Secretary/Treasurer

159
160 (SIGNATURES ON FILE)