



HALL COUNTY AIRPORT AUTHORITY | MINUTES
Special Meeting | August 6, 2019

Pursuant to due call and notice thereof, a Special Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Board Room located at 3579 Sky Park Road, Grand Island, Nebraska 68801 on August 6, 2019. Notice of Meeting was given in the *Grand Island Independent* on July 30, 2019. Board Chair Quandt called the meeting to order at 7:30 a.m. and announced location of the Nebraska Open Meeting Act for public viewing.

REVIEW OF AGENDA.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Brian Quandt, Secretary-Treasurer Michelle Setlik, Joe Cook, and Ryan O'Neill.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: Vice-Chair Lynne Werner.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Accounting Manager Debbie Hand, Office Manager Debra Potratz, and Operations Manager Doug Brown.

LEGAL COUNSEL PRESENT: Airport Authority Attorney Ron Depue.

PUBLIC COMMENT REQUESTS: None.

DISCUSSION AND ACTION AGENDA:

CONSIDERATION AND APPROVAL OF RESOLUTION NO. 19-55: CONSIDERATION OF ACCEPTING THE FEDERAL AVIATION ADMINISTRATION (FAA) GRANT OFFER FOR AIP 3-31-0034-041-2019 AIRPORT RESCUE AND FIRE FIGHTING (ARFF) VEHICLE.

Motion by Cook, second by Setlik to accept Grant Offer and authorize the Board Chair to execute the Federal Aviation Administration (FAA) Grant Offer for AIP 3-31-0034-041-2019 Airport Rescue and Fire Fighting (ARFF) Vehicle in the amount of \$824,476 (FAA Share (95%) \$783,252; Local Share (05%) \$41,224). Upon roll call vote, motion was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 19-56: CONSIDERATION OF ACCEPTING THE FEDERAL AVIATION ADMINISTRATION (FAA) GRANT OFFER UPON RECEIPT FOR AIP 3-31-0034-042-2019 AIRPORT RESCUE AND FIRE FIGHTING (ARFF) FACILITY.

Motion by Setlik, second by O'Neill to accept the FAA Grant Offer Upon Receipt for AIP 3-31-0034-042-2019 Airport Rescue and Fire Fighting (ARFF) Facility in the amount of \$3,537,370, and authorize the Board Chair to execute grant offer. (FAA Share (95%) \$3,360,501; Local Share (05%) \$176,869). Upon roll call vote, motion was approved with 4 Yes Votes: Setlik, Quandt, Cook, O'Neill.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 19-57: CONSIDERATION AND APPROVAL OF THE HALL COUNTY AIRPORT AUTHORITY VEHICLE ASSIGNMENT POLICY.

Motion by Cook, second by O'Neill to Whereas the Hall County Airport Authority Board approves and adopts the Hall County Airport Authority Vehicle Assignment Policy which assigns Airport Authority Vehicles to the following positions to perform duties or as a job benefit: Executive Director – Assigned Vehicle; Facility Manger - Assigned Vehicle; Operations Manager – Emergency Vehicle; Maintenance Supervisor - Emergency Vehicle. All mileage shall be logged as either airport or personal use and must be noted consecutively in the log book. All personal mileage will be taxable to the employee in accordance with the

56 *Internal Revenue Service and Nebraska rules and regulations. Upon roll call vote, motion was approved*
57 *with 4 Yes Votes: Setlik, Quandt, O'Neill, Cook.*

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59 **CONSIDERATION & APPROVAL OF RESOLUTION NO. 19-58: CONSIDERATION AND APPROVAL**
60 **OF THE REVISION TO THE OPERATING AUTHORITY VEHICLES SECTION IN THE HALL COUNTY**
61 **AIRPORT AUTHORITY EMPLOYEE GUIDE.**

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63 *Motion by O'Neill, second by Setlik Whereas the Hall County Airport Authority Board approves and adopts*
64 *the Revision to the Operating Authority Vehicles Section in the Hall County Airport Authority Employee*
65 *Guide. Upon roll call vote, motion was approved with 4 Yes Votes: Setlik, Quandt, O'Neill, Cook.*

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67 **ADJOURNMENT:**
68 Meeting was adjourned at 7:44 a.m.

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70 **HALL COUNTY AIRPORT AUTHORITY**

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74 _____
75 Debra Potratz | Office Manager

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79 Brian Quandt | Board Chair

Michelle Setlik | Board Secretary/Treasurer

80 (SIGNATURES ON FILE)