



HALL COUNTY AIRPORT AUTHORITY | MINUTES
Regular Meeting | June 21, 2023

Pursuant to due call and notice thereof, the Regular Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Board Room located at 3579 Sky Park Road, Grand Island, Nebraska 68801 on June 21, 2023. Notice of Meeting was given in the *Grand Island Independent* on June 14, 2023. Board Chair O'Neill called the meeting to order at 8:00 a.m. and announced location of the Nebraska Open Meetings Act for public viewing.

REVIEW OF AGENDA.

PUBLIC COMMENT REQUESTS: None.

PLEDGE OF ALLEGIANCE: Recited in unison.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Ryan O'Neill, Vice-Chair Lynne Werner, Secretary/Treasurer Tim Victor, Brian Quandt, Joe Cook.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: None.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Accounting Manager Debbie Hand, Office Manager Debra Potratz, Operations Manager Wes Harris.

LEGAL COUNSEL PRESENT: Attorney Ron Depue.

REVIEW AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

- Minutes from Regular Meeting on May 17, 2023.
- RESOLUTION 23-47: Payment of Claims 3914-3929.

Motion by Quandt, second by Werner to approve the Consent Agenda. Upon roll call vote, motion was adopted with 5 Aye votes: Cook, Werner, O'Neill, Victor, Quandt.

DISCUSSION AND ACTION AGENDA:

Financial Report: By Accounting Manager Hand.

Budget Narrative Ending May, 2023 2nd Month of 3rd Qtr : 66.67%	Current Amount May	YTD Amount Oct 22 - Sep 23	Yearly Budget Amount	YTD %	Remaining Budget Amount
Operating Income	\$148,447.49	\$1,363,574.61	\$2,016,551.00	67.62%	\$652,976.39
Operating Expenses	\$298,172.73	\$2,154,624.40	\$3,235,514.00	66.59%	\$1,080,889.60
Total Operating Income/(Loss)	(\$149,725.24)	(\$791,049.79)	(\$1,218,963.00)	64.90%	(\$427,913.21)
Tax Levy - Bond	\$411,436.55	\$818,682.73	\$1,421,569.00	57.59%	\$602,886.27
Tax Levy - General	\$61,630.28	\$156,940.05	\$246,733.00	63.61%	\$89,792.95
Tax Levy - General Fund Designated for Air Service Development	\$96,602.48	\$159,138.71	\$300,000.00	53.05%	\$140,861.29
Net Income/(Loss)	\$209,852.63	\$1,650,603.05	(\$529,733.00)	-311.59%	(\$2,180,336.05)

GRI Air Traffic Operations Report: Presented by Executive Director Olson. Skylar Moore was introduced as the new Air Traffic Manager.

GRI	Itinerant Operations					Local Operations			Overall Total TRF
	Air Carrier	Air Taxi	Civil Aviation	Military	TOTAL OPS	Civil	Military	TOTAL LCL	
May 2023	118	137	557	59	871	136	26	162	1,033
May 2022	33	307	372	76	788	442	118	560	1,348
% Change	258%	-55%	50%	-22%	11%	-69%	-78%	-71%	-23%

Enplanement Report: Presented by Executive Director Olson.

	Allegiant	No. of Flights LAS	No. of Flights IWA	No. Total Flights	No. of Canceled Flights	Load Factor	American	No. of Flights	No. of Canceled Flights	Load Factor	Charters	No. of Flights	No. of Canceled Flights	Total Monthly Enplanements	Yr to Date
May 2023	2,365	8	8	16	0	84%	2,906	62	1	73%	0	0	0	5,271	27,070
May 2022	2,579	9	8	17		90%	2,676	61		88%	97	1		5,352	25,524
+/- %	-8%	-11%	0%	-6%		-7%	9%	2%		-16%				-2%	6%

ACTIVITY REPORTS:

Operations/Facility Report: Presented by Operations Manager Harris.

- Carrying out final airfield prep for Part 139 inspection on July 17th & 18th.
- Continuing runway and taxiway painting (all taxiways complete, runway 17/35 98% complete).
- Carried out numerous tasks for airshow.
- Held post airshow debrief with emergency management partners.
- Completed numerous minor facility repairs.
- Finished close-out with city fire marshal's office for building inspections.
- Carried out weekly security checks as required.
- Finishing up the process of uploading files and records for FAA Part 139 inspection in July.
- Monthly ARFF and FAA training completed.
- Weekly and monthly Inspections completed.
- Monthly and quarterly maintenance performed on all equipment.
- Numerous other daily projects and repairs completed and scheduled.

Project Report: Presented by Executive Director Olson.

AIP-050 - Airfield Lighting & NAVAID Upgrades

- Both Grants (AIP-050 (Entitlement) and AIP-051 (BIL)) Are Now In Place.
- ADB Safegate (Major Electrical Supplier to Watts Electric) Is Scheduled to Send Out Large Submittal of All Project Shop Drawings Hopefully This Week.
- Construction Start Date Likely Now Late July/Early August. Equipment Lead Times Are Affecting Start Date. Contractor Trying To Nail Down Start Date Once They Have A Handle On Leads Times For Required Equipment (Per Construction Phase).

Locally Funded – Parking Lot Improvements (Canopies, Concrete Median Upgrades)

- Phase 2 (Premier Parking Lot Canopy) of Project Notice-To-Proceed Issued June 6, 2023.
- 56 Calendar Day Allowance (Last Calendar Day is July 31, 2023).
- Progress Is On-Schedule.
 - Through Last Week, Chief Completed Installing Columns, Eave Struts, and Rafters.
 - This Week, Chief Will Install Framing For Roof And Side Panels.
- Chief Construction/Benesch/HCAA Working Out "No Cost" Fix to Correct Galvanizing Issue On Some Structural Vertical Columns.

Sewer Project: Executive Director Olson met with the city and contractor to review punch list items. A final walk through will be July 17, 2023.

Tenant Update: None.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 23-48: AMENDMENT TO THE PAID PARKING POLICY AT THE CENTRAL NEBRASKA REGIONAL AIRPORT.

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88 Motion by Cook, second by Quandt to Amend the Paid Parking Policy at the Central Nebraska Regional
89 Airport effective July 1, 2023. This replaces the Policy adopted March 15, 2023 with Resolution 23-25.

90 Amendments are as follows:

- 91 a. The first 90 minutes of parking are free in the East and West Lots.
- 92 b. The first 10 minutes of parking are free in the Premier Lot.
- 93 c. \$75.00 Fee for a lost parking ticket in all Parking Lots (East, West & Premier).

94 The remainder of the Policy will remain the same.

- 95 1. The first 90 minutes of parking are free in the East and West Lots. The first 10 minutes of parking
- 96 are free in the Premier Lot.
- 97 2. \$5.00 per day per vehicle in the West Lot (west of Sky Park Road).
- 98 3. \$7.00 per day per vehicle in the East Lot (east of Sky Park Road).
- 99 4. \$14.00 per day per vehicle in the Premier Parking Lot.
- 100 5. \$75.00 Fee for a lost parking ticket in all Parking Lots (East, West & Premier).
- 101 6. Every 7th day is free.
- 102 7. A "day" is defined as a continuous 24-hour period.
- 103 8. Airline pilots, cargo pilots and airline flight attendants may purchase a parking pass to park in the
- 104 West Lot for \$50.00 per quarter upon presentation of a current employee identification badge with
- 105 name matching a current driver's license.
- 106 9. Violation of the Paid Parking Policy is a Class III Misdemeanor pursuant to Section 3-613(5)
- 107 Nebraska Revised Statutes. *Upon roll call vote, motion was adopted with 5 Aye votes: Cook,*
- 108 *Werner, O'Neill, Victor, Quandt.*

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110 **CONSIDERATION & APPROVAL OF RESOLUTION NO. 23-49: RESOLUTION THANKING AIR SHOW**
111 **VOLUNTEERS.**

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113 *Motion by Werner, second by Cook WHEREAS, the Hall County Airport Authority organized and successfully*
114 *hosted a fly-in air show at the Central Nebraska Regional Airport on June 3, 2023, of significant importance*
115 *to the community; and WHEREAS, the success of this special event would not have been possible without*
116 *the valuable contributions and dedicated efforts of numerous volunteers, including community members,*
117 *airport staff, Authority board members, sponsors, and performers; and WHEREAS, the volunteers selflessly*
118 *devoted their time and energy to ensure the smooth operation and overall success of the event; and*
119 *WHEREAS, the volunteers worked tirelessly to handle numerous tasks including planning, logistics,*
120 *coordination, set up, tear down, performer and attendee assistance and many other critical roles; and*
121 *WHEREAS, the volunteers' enthusiasm, positive attitude and willingness to go above and beyond greatly*
122 *enhanced the experience for all attendees and contributed to the event's overall success; and WHEREAS,*
123 *the volunteers demonstrated exemplary teamwork, cooperation and collaboration. NOW, THEREFORE, BE*
124 *IT RESOLVED that the Hall County Airport Authority hereby extends its sincere gratitude, appreciation, and*
125 *recognition to all of the volunteers and performers who made the 2023 fly-in air show an astounding success.*
126 *Upon roll call vote, motion was adopted with 5 Aye votes: Cook, Werner, O'Neill, Victor, Quandt.*

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128 EXECUTIVE DIRECTOR REPORT: Executive Director Olson.

- 129 a) Update on the Nebraska State Fly-In & Air Show held June 3, 2023. Executive Director Olson reported
- 130 there were approximately 9,000 in attendance. The event offered array of food trucks, exhibitors and
- 131 activities. All flights tours for the B-29 Superfortress were sold-out and an extra sold-out flight was
- 132 added. The lines for the tour were long and they did exceptionally well in merchandise sales. The B-
- 133 29 group expressed their interest in coming back with additional aircraft. The weather played a factor
- 134 in the number of aircraft flying in for the event. The volunteers did an outstanding job and the performers
- 135 were very satisfied with the accommodations, the dinner, lunch, and appreciated the swag bags.
- 136 b) Diane Bartels from the Nebraska Aviation Council presented a plaque to Executive Director Olson for
- 137 hosting the 2023 Nebraska State-Fly In & Air Show.

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139 ANNOUNCEMENTS:

- 140 a) Next Board Meeting is Friday, July 14, 2023.
- 141 b) Hall County Budget Presentation is Thursday, July 20, 2023 at 1:35 pm.

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143 EXECUTIVE SESSION:

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145 *Motion Werner, second by Cook to go into Executive Session at 8:38 a.m. to discuss airline, lease, and*
146 *contract negotiations. Upon roll call vote, motion was adopted with 5 Aye votes: Cook, Werner, O'Neill, Victor,*
147 *Quandt.*

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149 *Motion by Werner, second by Cook to come out of Executive Session with no decisions being made and*
150 *reconvene to Regular Session at 9:01 a.m. Upon roll call vote, motion was adopted with 5 Yes votes: Cook,*
151 *Werner, O'Neill, Victor, Quandt.*

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153 ADJOURNMENT: Meeting was adjourned at 9:05 a.m.

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155 HALL COUNTY AIRPORT AUTHORITY

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158 _____
159 Debra Potratz | Office Manager

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162 _____
163 Ryan O'Neill | Board Chair

_____ |
Tim Victor | Board Secretary/Treasurer

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165 (SIGNATURES ON FILE)