



HALL COUNTY AIRPORT AUTHORITY | MINUTES
Regular Meeting | December 15, 2021

Pursuant to due call and notice thereof, the Regular Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Board Room located at 3579 Sky Park Road, Grand Island, Nebraska 68801 on December 15, 2021. Notice of Meeting was given in the *Grand Island Independent* on December 8, 2021. Board Chair Quandt called the meeting to order at 8:00 a.m. and announced location of the Nebraska Open Meeting Act for public viewing.

REVIEW OF AGENDA.

PUBLIC COMMENT REQUESTS: None.

PLEDGE OF ALLEGIANCE: Was said in unison.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Brian Quandt, Vice-Chair Lynne Werner, Secretary-Treasurer Ryan O'Neill, Joe Cook, Tim Victor.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: None

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Office Manager Debra Potratz, Operations Manager Doug Brown, Facility Manager Steve Magnuson.

LEGAL COUNSEL PRESENT: Airport Authority Attorney Ron Depue.

REVIEW AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

- Minutes from the Regular Meeting held November 17, 2021
- RESOLUTION 21-68: Claims 3690-3699

Motion by O'Neill, second by Werner to approve the Consent Agenda. Upon roll call vote, motion was approved with 5 Yes votes: Cook, Werner, Quandt, O'Neill, Victor.

DISCUSSION AND ACTION AGENDA:

Financial Report: Presented by Executive Director Olson. Olson noted Accounting Assistant Katrina Parsons prepared the financials and is doing an excellent job filling in for Accounting Manager Hand during her absence.

Budget Narrative Ending November, 2021 2nd Month of 1st Qtr.: 16.67%	Current Amount November	YTD Amount Oct 21 - Sep 22	Yearly Budget Amount	YTD %	Remaining Budget Amount
Operating Income	\$135,291.42	\$291,249.97	\$1,639,617.00	17.76%	\$1,348,367.03
Operating Expenses	\$205,901.40	\$409,515.20	\$2,454,136.00	16.69%	\$2,044,620.80
Total Operating Income/(Loss)	(\$70,609.98)	(\$118,265.23)	(\$814,519.00)	14.52%	(\$696,253.77)
Tax Levy - Bond	\$12,667.38	\$56,732.54	\$1,372,549.00	4.13%	\$1,315,816.46
Tax Levy - General	\$5,570.07	\$24,946.35	\$316,733.00	7.88%	\$291,786.65
Tax Levy - General Fund Designated for Air Service Development	\$0.00	\$0.00	\$230,000.00	0.00%	\$230,000.00
Net Income/(Loss)	\$297,871.56	\$325,754.25	(\$858,687.00)	-37.94%	(\$1,184,441.25)

ACTIVITY REPORTS:

GRI Air Traffic Operations Report: By Executive Director Olson. Tower Manager Dave Hansen is stepping down as manager but will remain on as a controller.

	Itinerant Operations					Local Operations			
GRI	Air Carrier	Air Taxi	Civil Aviation	Military	TOTAL OPS	Civil	Military	TOTAL LCL	Overall Total TRF
Nov 2021	24	283	453	102	862	134	62	196	1,058
Nov 2020	38	256	445	75	814	252	78	330	1,144
% Change	-37%	11%	2%	36%	6%	-47%	-21%	-41%	-8%

Enplanement Report: Presented by Executive Director Olson. Jan. 2nd through Feb. 19th Allegiant will have three flights a week to Arizona.

	Allegiant	No. of Flights LAS/IWA	Load Factor	American	No. of Flights	Load Factor	Charters	No. of Flights	Monthly Enplanements	Yr to Date
Nov 2021	2,515	18 9 9	83%	2,446	58	84%	159	2	5,120	49,761
Nov 2020	1,691	18 9 9	57%	1,802	59	65%	34	1	3,527	32,838
+/- %	49%	0%	46%	36%	-2%	29%	368%	100%	45%	52%

Operations Report: Presented by Operations Manager Doug Brown.

Work Complete and In-Progress:

- Cleaned snow and ice, our brining solution is working well, about 50% less cost.
- Removed trees in perimeter fence and Blue-Knight.
- Fixed windshield wipers Kodak Broom.
- New hangar adjusted hangar doors.
- Wes conducting training with GIFD on ARFF Procedures.
- Worked on gate closure unit for gate 4, replaced loop detector.
- Working with Wausau on windshield wipers.
- Fixed 1999 Ford/Tyler De-Icer – missing lungs in rear wheels.
- Support FAA Construction project, complete with RWY 13-31, work 17-35 in the spring.
- Repairs to roof and wall at Blue-Knight Warehouse.
- Replaced Hold Short Sign on Charlie East.
- Monthly and Quarterly maintenance performed on all equipment.
- Numerous other daily projects and repairs completed and scheduled.

Facility Report: Presented by Facility Manager Steve Magnuson.

- Made repairs to heaters in Bldg 700B (Adventure Bus).
- Fire alarm systems tested in Bldg 100 (Terminal), Bldg 129 (Maintenance), and Bldg 113 (TDA).
- Repaired post light in Bldg 100 (Afternooners).
- Replaced bad speakers in two parking lot machines.
- Changed out damaged ventilation hose on jet bridge PCA unit
- Repaired two toilets in women's room in Bldg 100 (Terminal).
- Operating with one part-time staff short.
- Completed monthly maintenance and daily operation inspections on jet bridge.
- Conduct biweekly parking lot surveys.
- Provide exit door security on all departing commercial flights.
- Maintain a clean, safe, and functional terminal building.

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83 Project Reports: Benesch Project Update presented by Andy Beil.

84 AIP-040 – SRE Broom/Blower Acquisition

- 85 • Wausau delivered SnoDozer (w/Blower) and Broom on 11/15/2021.
- 86 • 3-year extended warranty began after delivery.

87 AIP-043 – Wildlife Fence

- 88 • Benesch sent/delivered Closeout Booklet to HCAA on 12/9/2021.
- 89 • FAA received 'cc' on emailed version.
- 90 • HCAA to review and sign documents, then forward to FAA for final acceptance.
- 91 • No grant amendment needed (\$32,612 underrun).

92 AIP-044 – CARES Act Grant

93 CARES Act – SRE Broom Acquisition & SRE Rotary Plow (Blower) Acquisition

- 94 • Vendor: M-B
- 95 • NTP was issued for both projects on Thursday Nov. 4, 2021.
- 96 • Allotted contract time: 320 calendar day allowance = Sept. 19, 2022 delivery deadline.

97 AIP-045 – SRE Plow/Spreader Acquisition

- 98 • Vendor: M-B
- 99 • NTP was issued on Tuesday, July 13, 2021.
- 100 • Allotted contract time: 300 Calendar Day (May 10, 2022 Delivery).
- 101 • M-B obtaining chassis lead time updates. To date no justification received to warrant calendar day
- 102 extension.
- 103 • L.D. rate is \$250/day.

104 Tenant Update: None.

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106 EXECUTIVE DIRECTOR REPORT: Executive Director Olson.

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108 Legislative: The House and Senate will work under a federal continuing resolution through February 19,

109 2022.

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111 The COVID vaccine mandate for large companies with federal contractors has been suspended, however

112 federal employees are still subject to the mandate. Face mask mandates for airports have been extended

113 through March 18, 2022.

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115 We have not heard from FAA on GRI's allocation from the Bipartisan Infrastructure Bill that was approved

116 November 15th. Overall, the bill allows over five years \$25 billion in general fund expenditures for aviation.

117 Of that \$25 billion, \$15 billion for airport infrastructure grants to be distributed by formula with local match

118 requirement; \$5 billion for new airport terminal program that will be distributed by the Department of

119 Transportation and airports will have to compete for those funds; and \$20 million to upgrade and build new

120 airport owned aging Air Traffic Contract Towers.

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122 Senators Suzanne Geist from District 25 and Curt Friesen from District 34 toured the airport November

123 19th.

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125 Reviewed the 2022 Board Meeting Schedule.

126
127 On November 10th, the City of Grand Island awarded the airport sewer project bid to S.J. Lewis

128 Construction, Inc., from Rockville, MN for \$6,130,000.00. A resolution for the utility easement will be on

129 the January 2022 Agenda.

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131 ANNOUNCEMENTS:

a) Next Board meeting is January 19, 2022.

EXECUTIVE SESSION:

Motion by Victor, second by O'Neill to go into Executive Session at 8:45 a.m. to discuss airline, lease, contract negotiations and personnel negotiations. Upon roll call vote, motion was approved with 5 Yes votes: Cook, Werner, Quandt, O'Neill, Victor.

Motion by Cook, second by Victor to come out of Executive Session with no decisions being made and reconvene to Regular Session at 9:24 a.m. Upon roll call vote, motion was approved with 5 Yes votes: Cook, Werner, Quandt, O'Neill, Victor.

ADJOURNMENT:

Meeting was adjourned at 9:25 a.m.

HALL COUNTY AIRPORT AUTHORITY

Debra Potratz | Office Manager

Brian Quandt | Board Chair

Ryan O'Neill | Board Secretary/Treasurer

(SIGNATURES ON FILE)