



HALL COUNTY AIRPORT AUTHORITY | MINUTES
Regular Meeting | May 19, 2021

Pursuant to due call and notice thereof, the Regular Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Board Room located at 3579 Sky Park Road, Grand Island, Nebraska 68801 on May 19, 2021. Notice of Meeting was given in the *Grand Island Independent* on May 12, 2021. Board Chair Quandt called the meeting to order at 8:02 a.m. and announced location of the Nebraska Open Meeting Act for public viewing.

REVIEW OF AGENDA.

PUBLIC COMMENT REQUESTS: None.

PLEDGE OF ALLEGIANCE: Was said in unison.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Brian Quandt, Vice-Chair Lynne Werner, Secretary-Treasurer Ryan O'Neil, Joe Cook, and Tim Victor.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: None.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Accounting Manager Debbie Hand, Office Manager Debra Potratz, Operations Manager Doug Brown.

LEGAL COUNSEL PRESENT: Airport Authority Attorney Ron Depue.

REVIEW AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

- Minutes from the Regular Meeting held April 21, 2021 (not March 19, 2021 as printed).
- RESOLUTION 21-30: Claims 3634-3633

Motion by O'Neill, second by Werner to approve the Consent Agenda. Upon roll call vote, motion was approved with 5 Yes votes: Cook, Werner, Quandt, O'Neill, Victor.

DISCUSSION AND ACTION AGENDA:

FINANCIAL REPORT: Presented by Accounting Manager Debbie Hand.

Budget Narrative Ending April, 2021 1st Month of 3rd Qtr. 58.33%	Current Amount April	YTD Amount Oct 20 - Sep 21	Yearly Budget Amount	YTD %	Remaining Budget Amount
Operating Income	\$141,285.46	\$933,901.93	\$1,525,660.00	61.21%	\$591,758.07
Operating Expenses	\$239,395.57	\$1,318,283.32	\$2,235,274.00	58.98%	\$916,990.68
Total Operating Income/(Loss)	(\$98,110.11)	(\$384,381.39)	(\$709,614.00)	54.17%	(\$325,232.61)
Tax Levy - Bond	\$83,043.83	\$359,987.14	\$1,176,471.00	30.60%	\$816,483.86
Tax Levy - General	\$21,328.97	\$96,021.30	\$217,322.00	44.18%	\$121,300.70
Tax Levy - General Fund Designated for Air Service Development	\$15,187.11	\$62,257.74	\$300,000.00	20.75%	\$237,742.26
Net Income/(Loss)	(\$7,655.17)	(\$418,103.51)	(\$2,669,299.00)	15.66%	(\$2,151,195.49)

ACTIVITY REPORTS:

GRI Air Traffic Operations Report presented by Executive Director Olson.

GRI	Itinerant Operations					Local Operations			Overall Total TRF
	Air Carrier	Air Taxi	Civil Aviation	Military	TOTAL OPS	Civil	Military	TOTAL LCL	
Apr 2021	23	310	501	77	911	180	68	248	1,159
Apr 2020	4	262	429	52	747	260	46	306	1,053
% Change	475%	18%	17%	48%	22%	-31%	48%	-19%	10%

Enplanement Report presented by Executive Director Olson. Olson reported boarding's are up significantly from last year but nowhere near our record in 2019. GRI's recovery rates are 10% to 12% higher than national average.

	Allegiant	No. of Flights LAS IWA	Load Factor	American	No. of Flights	Load Factor	Charters	No. of Flights	Monthly Enplanements	Year to Date
Apr 2021	1,931	18 9 9	64%	2,412	59	82%	105	1	4,448	16,233
Apr 2020	38	2 0 2	11%	168	40	10%	0	0	206	13,743
+/- %	4982%	800%	482%	1336%	48%	763%	100%	100%	2059%	18%

Operations Report - Doug Brown: Received USDA Depredation Permit and completed annual wildlife training. Working on updating the Airport Certification Manual. All badge holders have completed the annual driver's training. Working on Airport Security Plan rewrite bringing airport up to CAT III. Annual fire extinguishing inspection was completed and fire extinguisher training is scheduled for next week. Annual ARFF Burn training is scheduled for May 25th. Ground chipped paint off of runways, taxiways and ramp and making runway concrete repairs. Wausau is still working on AIP 40 SRE Snow Blower/Broom hydraulic system.

Facility Report - Steve Magnuson: Working on installing separate electrical meters in Bldg. 106 (Hertz). Continue to fog sanitize the terminal using an electrostatic machine.

Project Reports: Alfred Benesch & Company Project Update by Executive Director Olson:

AIP-040 – SRE Broom/Blower Acquisition

- Update on Wausau correspondence regarding fixing issues/extended warranty.

AIP-041 -ARFF Truck

AIP-042 -ARFF Facility

- Awaiting final grant amendments from FAA. FAA processing amendments

AIP-043 – Wildlife Fence

- Contractor: Elkhorn Fence (from Valley, NE)
- Substantial completion issued on 4/30/2021
- Final inspection completed 5/18/2021
- Final L.D.s = 11 days at \$500/day=\$5,500
- Remaining Work: Seed/mulch (in fall), bury skirt in flooded area, punch list
- Will have small overall project cost under-run
- Benesch finalizing C.O. (Deduct) to square up as-built quantities

Cares Act Grant-044

Cares Act Grant – 044 SRE Broom Acquisition

- Request for Bids notice published May 14th with bid opening June 10, 2021 at 9 a.m.

Cares Act Grant – 044 SRE Blower Acquisition

- Benesch currently working on design
- Target 95% submittal to FAA by June 4th

AIP-045 – SRE Plow/Spreader Acquisition

- Vendor M-B (from Chilton, WI)
- Grant Application submitted by HCAA to FAA on March 23, 2021
- Currently waiting for FAA to release grant offer
- Upon receipt of FAA grant offer, contracts with M-B will be finalized and then issue NTP
- Allotted contract time: 300 calendar days

Tenant Update: None.

EXECUTIVE DIRECTOR REPORT: Executive Director Olson.

- a) Legislative Report. Nebraska State Senator Flood introduced LB 83 Change public meeting provisions and provide for virtual conferencing under the Open Meetings Act.

On the Federal level, they are negotiating how much airports, concessions and third-party ground handlers are going to receive from the infrastructure bill passed last month.

- b) On June 9th, the Authority will celebrate American Airlines 10th anniversary by offering passengers cake, tea and coffee.

- c) Lutz will assist with budget preparation this year.

ANNOUNCEMENTS:

- a) Next Board meeting – June 16, 2021. Board photo following meeting.

EXECUTIVE SESSION:

Motion by O'Neill, second by Victor to go into Executive Session at 8:34 a.m. to discuss airline, lease, and contract negotiations. Upon roll call vote, motion was approved with 5 Yes Votes: Cook, Werner, Quandt, O'Neill, Victor.

Motion by Victor, second by O'Neill to come out of Executive Session with no decisions being made and reconvene to Regular Session at 10:10 a.m. Upon roll call vote, motion was approved with 5 Yes Votes: Cook, Werner, Quandt, O'Neill, Victor.

ADJOURNMENT:

Meeting was adjourned at 10:11 a.m.

HALL COUNTY AIRPORT AUTHORITY

Debra Potratz | Office Manager

Brian Quandt | Board Chair

Ryan O'Neill | Board Secretary/Treasurer

(SIGNATURES ON FILE)