

MINUTES

Regular Board Meeting
August 20, 2024 - 8:00

Hall County Airport Authority
3579 Sky Park Road
Grand Island, NE 68801

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT

Chair Ryan O'Neill, Vice-Chair Lynne Werner, Brian Quandt, Joe Cook

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT

Secretary/Treasurer Tim Victor

AIRPORT AUTHORITY STAFF PRESENT

Executive Director Mike Olson, Accounting Manager Debbie Hand, Office Manager Maggie McDermott, Operations Manager Wes Harris, Office Assistant Nichole Czaplewski

LEGAL COUNSEL PRESENT

Attorney Ron DePue

CALL TO ORDER

Pursuant to due call and notice thereof, the Regular Meeting of the Hall County Airport Authority Board was held at the Airport Authority Board Room located at 3579 Sky Park Road, Grand Island, Nebraska 68801 on August 20, 2024. Notice of Meeting was given in the *Grand Island Independent* on August 13, 2024. Board Chair O'Neill called the meeting to order at 8:01 a.m. and announced location of the Nebraska Open Meetings Act for public viewing.

REVIEW OF AGENDA

PUBLIC COMMENT

None

PLEDGE OF ALLEGIANCE

Recited in unison

REVIEW AND APPROVAL OF CONSENT AGENDA

- a. Minutes from Regular Meeting on July 12, 2024
- b. Resolution 24-39: Payment of Claims 4087-4098

Motion by Cook, second by Quandt to approve the Regular Board Meeting minutes and the Consent Agenda. Upon roll call vote, the motion was adopted with 4 Aye votes: Cook, Werner, O'Neill, Quandt.

DISCUSSION AND ACTION AGENDA

FINANCIAL REPORT

Presented by Accounting Manager Hand

Budget Narrative Ending July, 2024 1st Month of 4th Qtr : 83.33%	Current Amount July	YTD Amount Oct 23 - Sep 24	Yearly Budget Amount	YTD %	Remaining Budget Amount
Operating Income	\$184,447.96	\$1,870,942.31	\$2,219,440.00	84.30%	\$348,497.69
Operating Expenses	\$295,899.80	\$2,524,219.07	\$2,957,420.00	85.35%	\$433,200.93
Total Operating Income/(Loss)	(\$111,451.84)	(\$653,276.76)	(\$737,980.00)	88.52%	(\$84,703.24)
Tax Levy - Bond	\$19,359.87	\$1,062,244.53	\$1,470,000.00	72.26%	\$407,755.47
Tax Levy - General	\$3,302.12	\$210,872.99	\$344,515.00	61.21%	\$133,642.01
Tax Levy - General Fund Designated for Air Service Development	\$5,183.83	\$249,078.94	\$300,000.00	83.03%	\$50,921.06
Net Income/(Loss)	(\$195,245.11)	(\$453,725.98)	(\$592,390.00)	76.59%	(\$138,664.02)

ACTIVITY REPORTS/GENERAL DISCUSSION

Reports printed as received

Air Traffic Activity Report

Presented by Executive Director Olson

GRI	Itinerant Operations					Local Operations			Overall Total TRF
	Air Carrier	Air Taxi	Civil Aviation	Military	TOTAL OPS	Civil	Military	TOTAL LCL	
Jul 2024	116	136	491	113	856	296	40	336	1,192
Jul 2023	116	148	607	68	939	204	30	234	1,173
%Change	0%	-8%	-19%	66%	-9%	45%	33%	44%	2%

Enplanement/Deplanement Reports

Presented by Executive Director Olson

	Allegiant	No. of Flights LAS	No. of Flights IWA	No. of Total Flights	No. of Canceled Flights	Load Factor	American	No. of Flights	No. of Canceled Flights	Load Factor	Charters	No. of Flights	No. of Canceled Flights	Total Monthly Enplanements	Yr to Date
Jul-24	2,325	8	7	15	2	85%	2,989	61	0	73%	134	1	0	5,448	39,191
Jul-23	2,843	9	9	18	0	93%	2,799	61	2	72%	132	1	0	5,774	38,295
+/- %	-18%	-11%	-22%	-17%	0	-9%	7%	0%	0	2%	0%	0%	0	-6%	2%

Operations & Facility Report

Presented by Operations Manager Harris

Facilities:

- Terminal roof repairs in process. (preventative)
- Scheduled Bldg 700 (Lamar/Adventure Bus) roof repair
- Changed air filters on terminal and admin bldgs.
- Completed weekly and monthly PM's
- Carrying out work orders in preparation if insurance inspection
- Carried out numerous small workorders

Operations:

- Completed FAA Part 139 Inspection on July 16-17
- Finished Runway and Taxiway painting
- Will begin ramp painting and parking lot painting
- Monthly ARFF and FAA training completed
- Weekly and monthly Inspections completed
- Monthly and quarterly maintenance performed on all equipment
- Numerous other daily projects and repairs completed and scheduled

Project Report

Federally Funded - AIP-050/BIL-051 - Airfield Lighting & NAVAID Upgrades

- Upon The Delivery Of The New Runway 17/35 Guard Light Regulator In September, Crews Will Spend 2 Days Completing The Regulator Equipment Replacements In The Electrical Vault.
- The Control Cable And New L-821 Airfield Lighting Control Panels Will Be Installed In September At The Same Time That The Guard Lights Regulator Work Is Completed.
 - Final Change Order (C.O.) To Switch L-821 Cable From Fiber Optics to Hard-Wire (Copper) Cable, To Conform To L-821 Panel Design By Rural Electric, Currently Being Negotiated Between Watts and Benesch.
- The Existing Beacon Structure Will Be Deactivated And Removed, And The New LED Beacon Will Be Brought Into Service.
- Flight Check Inspection Is Complete and Will Have A \$12,770.68 Unused Balance (information attached) That Will Be Returned to HCAA.
- Benesch Construction Phase Services Anticipated To Be Completed Below Contracted Total.

Federally Funded (BIL-052, Engineering Only) - Snow Removal Equipment (SRE) Facility

- Design On Schedule and Progressing Towards 95% Milestone. Scheduled 95% Submittal For FAA and HCAA Review By Mid-September.
- Target Bid Opening In Late January/Early February of 2025.

Locally Funded - Miscellaneous Landside Concrete Paving Upgrades

(Building 700 Concrete Replacement, Building 116 Pavement Replacement, Building 114 GA Terminal Added Parking, And Metro Lane Concrete Replacement).

- Constructors Has Completed Phase 1 And 3 (New Parking Lot West Of Building 114, Building 114 Apron).
- Constructors Has Been Working On Phase 2 (East Of Building 114) And Phase 6 (Building 116 Parking) Subgrade Preparation And Plans To Complete The First Pour Late This Week. Phase 4 (Building 112 Parking) Is Also Under Construction With Concrete Pours Next Week.
- Curb Inlets And Storm Sewer Is Being Installed In Various Phases Of The Project.

Tenant Update

FBO Manager Blaise Sharkey gave an update. Did very well in July and beat last year's totals. First time they've beaten last year's numbers so they're probably past a lot of the freight stuff they were doing last year. Had busiest day with 2,500 gallons of GA (General Aviation) fuel. Had first graduate from flight school last week since FBO Manager Sharkey has been on board. Boy Scouts enjoyed their time at the airport and FBO Manager Sharkey has been

asked to commandeer Aviation Academy training for the Scouts. Executive Director Olson asked what FBO Manager Sharkey attributes the increase in GA traffic to. Not sure what has changed but FBO Manager Sharkey stated he runs a different business than what they used to. He is more personable and sits down and has conversations with people coming through the FBO. This is how he's always run things and saw a 40% increase over 3 years at his last location. Brynn is going to talk to Allegiant to see if they can get times changed on additional flights so as not to coincide with American flights. Board member Quandt asked how people coming into the airport get from the airport to the state fair. FBO Manager Sharkey stated they ran a shuttle last time. Board Member Werner asked if maybe a state fair fuel discount would help. FBO Manager Sharkey stated that discounting fuel for corporate jets doesn't seem to matter. It's the small piston guys where it matters. Did get a trainer qualified on pushbacks so their crew can be trained now.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 24-40: AWARD BID FOR UNMANNED EXIT INSTALLATION TO CHIEF INDUSTRIES, INC. DBA CHIEF CONSTRUCTION.

Motion by Quandt second by Werner, authorizing the Executive Director to Award Bid for the Unmanned Exit Installation at the Passenger Terminal to Chief Industries, Inc. dba Chief Construction from Grand Island, Nebraska. Bid notice was published in The Grand Island Independent on July 18 and 23, 2024, with Bid opening on August 8, 2024. One bid was received, opened, and read aloud.

1. *Chief Construction, from Grand Island, NE in the amount of \$377,500.*

Davis Design reviewed the bid and recommends that the Hall County Airport Authority award the project to Chief Construction for the total contract amount of \$377,500. Time of completion shall be 40 working days. Upon roll call vote, the motion was adopted with 4 Aye votes: Cook, Werner, O'Neill, Quandt.

EXECUTIVE DIRECTOR'S REPORT

Presented by Executive Director Olson

- a. Legislative Update

The FAA reauthorization was approved. Now a budget needs to be approved. In this lame duck year, it might not get approved until January or February. Fuel sale money going to the Department of Aeronautics will be used for projects within the state. The three largest airports that contributed to fuel sales will receive \$250,000 for AIP eligible cost share projects. The Nebraska Aviation Council will be meeting at HCAA for their October board meeting. We'll be hosting the Commission for the first time.

ANNOUNCEMENTS

- a. Budget Hearing and Regular Board Meeting will be Wednesday, September 18, 2024.

EXECUTIVE SESSION

Motion by Quandt, second by Cook, to go into Executive Session at 8:41 a.m. to discuss airline, lease, contract, and personnel negotiations. Upon roll call vote, the motion was adopted with 4 Aye votes: Cook, Werner, O'Neill, Quandt.

Motion by Werner, second by Quandt to come out of Executive Session with no decisions being made and reconvene to Regular Session at 9:50 a.m. Upon roll call vote, the motion was adopted with 4 Aye votes: Cook, Werner, O'Neill, Quandt.

ADJOURNMENT

Meeting was adjourned at 9:52 a.m.

HALL COUNTY AIRPORT AUTHORITY

Maggie McDermott, Office Manager

Ryan O'Neill, Board Chair

Tim Victor, Board Secretary/Treasurer

(SIGNATURES ON FILE)