

MINUTES

Regular Board Meeting
January 15, 2025 - 8:00 a.m.

Hall County Airport Authority
3579 Sky Park Road
Grand Island, NE 68801

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT

Chair Ryan O'Neill, Vice-Chair Lynne Werner, Secretary/Treasurer Tim Victor, Doug Brown
Brian Quandt

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT

None

AIRPORT AUTHORITY STAFF PRESENT

Executive Director Mike Olson, Accounting Manager Debbie Hand, Office Manager Maggie McDermott, Operations Manager Wes Harris, Office Assistant Nichole Czaplewski,
Accounting Assistant Katrina Timmerman

LEGAL COUNSEL ABSENT

Attorney Ron DePue

CALL TO ORDER

Pursuant to due call and notice thereof, the Regular Meeting of the Hall County Airport Authority Board was held at the Airport Authority Board Room located at 3579 Sky Park Road, Grand Island, Nebraska 68801 on January 15, 2025. Notice of Meeting was given in the *Grand Island Independent* on January 8, 2025. Board Chair O'Neill called the meeting to order at 8:00 a.m. and announced the location of the Nebraska Open Meetings Act for public viewing.

REVIEW OF AGENDA

PUBLIC COMMENT

PLEDGE OF ALLEGIANCE

Recited in unison

RECOGNITION

Office Manager, Maggie McDermott, for obtaining SHRM-CP (Society for Human Resources Management - Certified Professional) credentials.

ELECTION OF OFFICERS

Brown nominated Ryan O'Neill for Chair, with no other nominations O'Neill was elected with 5 yes votes. Brown nominated Lynne Werner for Vice-Chair, with no other nominations Werner was elected with 5 yes votes. Quandt nominated Tim Victor for Secretary/Treasurer, with no other nominations, Victor was elected with 5 yes votes.

REVIEW AND APPROVAL OF CONSENT AGENDA

- Minutes from the Regular Meeting held December 18, 2024
- Minutes from the Planning Session held December 18, 2024
- Resolution No. 25-01: Claims 4144 through 4158

Motion by Victor, second by Brown to approve the Regular Board Meeting minutes and the Consent Agenda. Upon roll call vote, the motion was adopted with 5 Aye votes: Brown, Werner, O'Neill, Victor, Quandt.

DISCUSSION AND ACTION AGENDA

FINANCIAL REPORT

Presented by Accounting Manager Hand

Budget Narrative Ending December, 2024 3rd Month of 1st Qtr : 25.00%	Current Amount December	YTD Amount Oct 24 - Sep 25	Yearly Budget Amount	YTD %	Remaining Budget Amount
Operating Income	\$206,735.97	\$554,238.33	\$2,286,004.00	24.24%	\$1,731,765.67
Operating Expenses	\$236,247.84	\$796,245.53	\$3,122,935.00	25.50%	\$2,326,689.47
Total Operating Income/(Loss)	(\$29,511.87)	(\$242,007.20)	(\$836,931.00)	28.92%	(\$594,923.80)
Tax Levy - Bond	\$6,899.24	\$86,112.39	\$1,519,000.00	5.67%	\$1,432,887.61
Tax Levy - General	\$3,025.04	\$37,755.30	\$344,515.00	10.96%	\$306,759.70
Tax Levy - General Fund Designated for Air Service Development	\$0.00	\$300,000.00	\$300,000.00	100.00%	\$0.00
Net Income/(Loss)	(\$222,505.19)	(\$1,412,984.54)	(\$958,924.00)	147.35%	\$454,060.54

ACTIVITY REPORTS/GENERAL DISCUSSION

Reports printed as received

Air Traffic Activity Report

Presented by Executive Director Olson

GRI	Itinerant Operations					Local Operations			Overall Total TRF
	Air Carrier	Air Taxi	Civil Aviation	Military	TOTAL OPS	Civil	Military	TOTAL LCL	
Dec 2024	150	76	339	68	633	170	12	182	815
Dec 2023	133	111	435	92	771	100	32	132	903
%Change	13%	-32%	-22%	-26%	-18%	70%	-63%	38%	0

Enplanement/Deplanement Reports

Presented by Executive Director Olson

	Allegiant	No. of Flights LAS	No. of Flights IWA	No. Total Flights	No. of Canceled Flights	Load Factor	American	No. of Flights	No. of Canceled Flights	Load Factor	Charters	No. of Flights	No. of Canceled Flights	Total Monthly Enplanements	Yr to Date
Dec-24	3,817	13	15	28	0	79%	3,241	61	3	82%	132	1	0	7,190	67,972
Dec-23	3,057	12	10	22	0	81%	3,026	62	0	76%	0	0	0	6,083	65,170
+/- %	25%	8%	50%	27%	0	-2%	7%	-2%	0	8%	0%	0%	0	18%	4%

Operations & Facility Report

Presented by Operations Manager Harris

Facilities:

- Repaired and re-finished restaurant counter after water leak from pop machine
- Created PM check lists for baggage conveyor systems
- Automated exit lane construction
- Completed weekly and monthly PM's
- Carried out numerous small workorders

Operations:

- Conducted winter operations on 1-5 and 1-9.
- Mixed deice liquid to replace what was used in storms
- Performed post storm cleanup of equipment
- Repaired pavement spalls on 1735
- Monthly ARFF and FAA training completed
- Weekly and monthly Inspections completed
- Monthly and quarterly maintenance performed on all equipment
- Numerous other daily projects and repairs completed and scheduled

Project Report

Federally Funded - AIP-050/BIL-051 - Airfield Lighting & NAVAID Upgrades

- Full Project Notice to Proceed (NTP) Will Be Issued For Spring of 2024. Exact Start Date Will Be Determined As Spring Approaches And Shorter Term Weather Forecast Is Available.
- Worked Through Large Material-On-Hand Payment Request With Watts Construction Last Month For Delivered Equipment To Date.

Federally Funded (AIP-052) - Snow Removal Equipment (SRE) Facility

- Benesch Finalized Their Scope Of Work Document Per FAA Directives On How Engineering Cost Splits (Eligible vs. Non-Eligible) Should Be Handled.
- Benesch/Davis Design Currently Working On Engineering/Architectural Fees.
- HCAA Obtaining An Independent Fee Estimate (IFE) From Lamp Rynearson.
- *Schedule:* Take "Negotiated" Benesch Agreement (All Phases: Design Thru Closeout) to March HCAA Board Meeting. Design Will Be Completed in C.Y. 2024 and Construction Will Occur In C.Y. 2025.
- *Funding:* Senator Fischer's THUD Community Development Funds (CDF) Should Hopefully Be Awarded Once Congress Approves The Spending Bill. Will Supplement The CDF With BIL and/or Entitlement Funds.

Locally Funded - Miscellaneous Landside Concrete Paving Upgrades

(Building 700 Concrete Replacement, Building 116 Pavement Replacement, Building 114 GA Terminal Added Parking, And Metro Lane Concrete Replacement).

- Design Is Approximately 90% Complete
- Benesch To Finalize Design Plans Soon (Jan. 26 Target).
- Begin Advertising The Project With Contractors Jan. 26.
- Target Bid Opening Mid-February To Miss Other NDOT Lettings.
- Construction To Occur In 2024.

Tenant Update

Zach Thompson with Trego Dugan gave a report. De-icing operations are in full swing and going well. All three de-icing trucks are performing well. Grand Island was approved as a diversionary airport for United Airlines. United Airlines is excited about Grand Island's capabilities, which are much more heavily equipped than other airlines further to the West. Executive Director Olson pointed out that for United to determine Grand Island a diversionary city, they had to go through their own internal approvals as well as FAA approvals for this to happen. It's taken a year and a half. The intent is for airplanes to land, fuel up, wait out the weather and be on their way without deplaning passengers. That would be a worst-case scenario. Mr. Thompson said they have a new GSE Manager just in time for the GSE expansion.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 25-02: AUDIT REPORTS ENDING SEPTEMBER 30, 2024.

Motion by Quandt second by Victor, to amend page 40 of the audit to change the questions "Is the audit a low risk oddity?" answer from a No to a Yes. Upon roll call vote, the motion was adopted with 5 Aye votes: Brown, Werner, O'Neill, Victor, Quandt.

Motion by Quandt second by Brown, Resolution authorizing the Board Chair to accept the Audit Reports Ending September 30, 2024, as presented by Core. Upon roll call vote, the motion was adopted with 5 Aye votes: Brown, Werner, O'Neill, Victor, Quandt.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 25-03: RECOMMEND AMERICAN AIRLINES PROPOSAL FOR ESSENTIAL AIR SERVICE (EAS) AT (GRI) GRAND ISLAND, NEBRASKA.

Motion by Quandt second by Brown, to recommend the American Airlines Proposal to provide continued Essential Air Service between Dallas/Fort Worth (DFW) and Central Nebraska Regional Airport (GRI), to the Department of Transportation. Service would provide 12 weekly roundtrips using a 65-seat CRJ-700 Regional Jet or a 76-seat CRJ-900 Regional Jet. This is a two-year award commencing July 1, 2025. Upon roll call vote, the motion was adopted 3 Aye votes: Werner, Victor, Quandt. Brown and O'Neill abstained.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 25-04: AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP) 2025-2029.

Motion by Victor second by Brown, approving the Airport Capital Improvement Plan (ACIP) 2025-2029 dated January 15, 2025. The ACIP will be sent to the Nebraska Department of Transportation, Division of Aeronautics and the Federal Aviation Administration for review. Upon roll call vote, the motion was adopted with 5 Aye votes: Brown, Werner, O'Neill, Victor, Quandt.

EXECUTIVE DIRECTOR'S REPORT

Presented by Executive Director Olson

a. Legislative Update

Executive Director Olson stated that Congress is busy doing confirmation hearings. They are having a confirmation hearing today with Mr. Duffy who will be the next Department of Transportation Secretary. Senator Fischer holds a seat in the hearing. Executive Director Olson's has passed along to Senator Fischer how important it is to keep the contract tower program. The big push will be getting money to California for fire aid, number two will be closing the boarder, but confident Congress will get a budget before the continuing resolution expires.

ANNOUNCEMENTS

- a. Special Board Meeting will be Wednesday, January 29, 2025, at 8:00 a.m.
- b. Next Regular Board Meeting will be Wednesday, February 19, 2025, at 8:00 a.m.
- c. Phoenix-Mesa has legally changed their name to Mesa Gateway.

EXECUTIVE SESSION

Motion by Quandt, second by Victor, to go into Executive Session at 9:20 a.m. to discuss airline, lease, contract, and personnel negotiations. Upon roll call vote, the motion was adopted with 5 Aye votes: Brown, Werner, O'Neill, Victor, Quandt.

Motion by Victor, second by Brown to come out of Executive Session with no decisions being made and reconvening to Regular Session at 10:14 a.m. Upon roll call vote, the motion was adopted with 5 Aye votes: Brown, Werner, O'Neill, Victor, Quandt.

ADJOURNMENT

Meeting was adjourned at 10:15 a.m.

HALL COUNTY AIRPORT AUTHORITY

Maggie McDermott, Office Manager

Ryan O'Neill, Board Chair

Tim Victor, Board Secretary/Treasurer

(SIGNATURES ON FILE)